



# INDIANA DEPARTMENT OF TRANSPORTATION

## Design Memo No. 24-16

November 6, 2024

TO: All Design Personnel and Consultants

FROM: /s/Athar Khan  
Athar Khan  
Director, Geotechnical Engineering Division

SUBJECT: MSE Wall Shop Drawing Review Checklist

EFFECTIVE: Immediately

The Mechanically Stabilized Earth (MSE) Wall Shop Drawing Review Checklist has been revised to clarify the submittal timeline. The revisions address ambiguity related to the number of days that INDOT Geotechnical Engineering Division is allotted for the final quality assurance review/comments.

### Revisions

The Shop Drawing Reviewer should send a copy of the completed checklist to the INDOT Geotechnical Engineering Division for a final quality assurance check at least five calendar days prior to releasing the shop drawings for construction. The instructions and footnotes of the review process flowchart at the end of the checklist have been revised accordingly.

The checklist is available from the [Design Manual Editable Documents webpage](#), under the Geotechnical category.

### Questions

For questions related to this memo, please contact the INDOT Geotechnical Engineering Division, Aamir Turk at [Aturk@indot.in.gov](mailto:Aturk@indot.in.gov).